



**Christian Perspective
COUNSELING**

Parent Coordination Fee Summary

The following is a summary of the fees for services comprising parent coordination. Please note that not every service will be required. However, it is your responsibility to give consideration to the fee you may incur before contacting the parent coordinator. Where there is a symbol (◆), this indicates that the fee is per parent.

Required:

- \$195 80 minute individual intake or coaching session
- ◆ \$65 50 minute intake for child
- ◆ \$130 80 minute joint session (no additional charge for significant others)

Optional:

- ◆ \$65 For second parent coordinator involvement
- ◆ \$32.50 For each 15 minutes for extended joint session
- \$130 50 minute session with one parent and child(ren)
- \$195 80 minute session with one parent and child(ren)
- \$2.16 Per minute for phone consult during business hours
- \$3.58 Per minute for phone consult after business hours
- \$5.00 Per minute for emergency phone call after hours
- \$25.00 Any non emergency call on cell phone after business hours
- \$1.00 Per page for fax unless requested by the coordinator
- \$1.00 Per minute for reading and/or responding to email communication
- ◆ \$40 Per page/e-mail for memos to lawyers
- ◆ \$130 Per hour for preparing parenting plan or final report
- \$3.00 Per minute for additional time involved (i.e., requesting the parent coordinator listen to audio tapes, etc.)

Payment Method

Payment is expected at the time services are rendered and can be made with cash, check (made out to "Christian Perspective Counseling"), or credit/debit card. However, if paying at the time services are rendered would create a financial hardship, other payment arrangements must be agreed upon in advance by completing the Payment Agreement Form with a clinic staff member. Please note that all returned checks will be charged a \$25 fee for non-sufficient funds and credit card charges exceeding \$500 will have the card processing fee added to them.

In order to ensure that outstanding balances don't become a financial hardship to both the client and the practice, please note that, when an outstanding balance exceeds \$260, treatment will be suspended until the balance is paid down.

Missed Appointments

Emergencies happen. If you are unable to keep your appointment, please notify your parent coordinator and your coparent immediately **at least 48 hours prior to the scheduled time**. If an individual or joint session is cancelled or missed without 48 hours prior notice, you will be charged the full \$130 for the session anyway and your coparent will be seen individually. If greater than 48 hours prior notice of cancellation is given, your coparent will have the option to attend individually but is also subject to the 48 hours prior notice rule if they elect to cancel. If cancelled sessions result in an inequity of investment in parent coordination between coparents, the parent coordinator may manage the scheduling to correct for this.

Rate for Court Involvement

If the parent coordinator is subpoenaed and the judge or attorney ad litem require the parent coordinator to testify, the charges for doing so will be split between the coparents. In the event that one parent or the other or their attorney subpoenas the parent coordinator for testimony, that parent is responsible for all fees associated with preparing for and appearing in court. There is a significant amount of time spent out of the office, additional liability incurred, the need for additional consultation, and preparation of documents/information that is often required in order to best serve the courts. Due to these requirements, **a special rate of \$1,200 for a half day (up to four hours) or \$2,400 for a full day (between four hours and eight hours) is applied to court appearances. Each additional hour beyond eight for a single day of court will be billed at \$500 per hour.** Furthermore, in order to schedule your parent coordinator's appearance at a hearing, at least 30 days advance notice and a 50% non-refundable deposit of the fee for the scheduled amount of time is required. In order to cancel/reschedule such a booking without being charged the full fee, at least two weeks notice is required. If adequate notice is not given, the full fee for the scheduled time frame will be charged even if your parent coordinator is not utilized during the hearing process. **Preparation for court appearances, including consulting with lawyers, providing witness testimony, and/or being deposed will be billed at \$300 per hour. Also, please note that charges billed according to the court involvement rate are ineligible for a payment plan.**



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Parent Coordination Fee Summary Acknowledgement

I understand that payment is due at the time services are rendered and agree to pay for my portion of any and all parent coordination services. I have read, understand, and accept the conditions of this fee summary. Furthermore, I hereby provide authorization for my credit card to be charged each time a charge is incurred if I have provided one to be kept on file.

Signature of Parent

Date